

PRINTING OF MATERIALS FOR UNIVERSITY PRINTING SUBMISSION

SAMPLE OF SUBMISSION INFORMATION

email : universityprinting@udel.edu

I have attached a PDF for the following copying job:

DATE REQUIRED:

JOB TITLE:

REQUESTING DEPARTMENT: Mathematical Sciences

DEPT. ACCT. CHARGED: Math110000

REQUESTED BY: Your Name

APROVED BY: Jan Burns

DELIVER FINISHED WORK TO: 501 Ewing Hall

HOW MANY ORIGINALS: \_\_\_\_\_ NUMBER OF COPIES: \_\_\_\_\_

COLOR OF COPIES: Black / White

PRINTED ON: 8.5 X 11 Paper

HOW YOU WANT THEM PRINTED: One Sided OR Back To Back

EXPLAIN TO THEM HOW YOU WANT THEM SHRINK WRAPPED (IF YOU HAVE  
A LARGE CLASS AND WANT THEM SO MANY IN A STACK)

CC : Betty and Lynn on email